

APPLICATION FOR ARCHITECTURAL REVIEW

Replacement of Windows

PINEWOOD GREENS HOMEOWNERS ASSOCIATION

ARCHITECTURAL REVIEW COMMITTEE

Name _____ Telephone & Email _____

Address in Pinewood Greens _____ Lot # _____

Mailing Address _____
(if different from above)

Applications that are incomplete, do not provide detailed specifications, or do not include a copy of the relevant Guideline (with your initials) will be denied for lack of information and returned to you.

All windows on a face (front or back) of the house must be replaced at the same time. Applications to replace windows on only portions of a face will be denied. If the replacement window will be an EXACT match to the existing windows in every dimension and material, this may be demonstrated to the AC for their consideration. _____ (initials)

***Windows and grid patterns must look the same as that which is being replaced**

WHAT ARE YOU REPLACING?

1st Floor (Front of House): (Select one)

<input type="checkbox"/> Triple Window (single opening/hitched): <i>3 equally sized windows</i> Grids: (select one) <input type="checkbox"/> 6 over 6 <input type="checkbox"/> 8 over 8	<input type="checkbox"/> Two Windows + Picture Window (single opening) Center window is ____% of total width of opening. <i>Must be centered and less than 50% of total width of opening</i> Grids: (select one) <input type="checkbox"/> 6 over 6 <input type="checkbox"/> 8 over 8	<input type="checkbox"/> Two Windows (two openings): Grids: <input type="checkbox"/> 6 over 6	<input type="checkbox"/> Two Tall Windows (two openings): Grids: (select one) <input type="checkbox"/> 12 over 6 <input type="checkbox"/> 9 over 9
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2nd Floor (Front of House): (Select one)

<input type="checkbox"/> Three windows Grids: <input type="checkbox"/> 6 over 6	<input type="checkbox"/> Two windows Grids: <input type="checkbox"/> 6 over 6
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1st Floor (Rear of House): (Select one)

**Must match existing windows*

<input type="checkbox"/> Kitchen Window Grids: <input type="checkbox"/> 8 over 8 <input type="checkbox"/> 6 over 6	<input type="checkbox"/> Two double openings: Grids: <input type="checkbox"/> 6 over 6	<input type="checkbox"/> One double opening Grids: <input type="checkbox"/> 6 over 6 <input type="checkbox"/> 8 over 8	<input type="checkbox"/> One single opening: Grids: <input type="checkbox"/> 6 over 6
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2nd Floor (Rear of House): (Select one)

<input type="checkbox"/> Two single openings: Grids: <input type="checkbox"/> 6 over 6
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Rear Doors:

Where: <input type="checkbox"/> Walkout Basement <input type="checkbox"/> Patio/Deck	Sliding glass door: <input type="checkbox"/> Grids ___ over ___ <input type="checkbox"/> No Grids	French doors: <input type="checkbox"/> Grids ___ over ___ <input type="checkbox"/> No Grids
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Basement Windows (Front of House): (Select one)

<input type="checkbox"/> Sliding window	<input type="checkbox"/> Crank Casement Window	<input type="checkbox"/> Egress Window (<i>cannot use this application, please ask office for more information</i>)
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Basement Windows (Rear of House): (Select one)

<input type="checkbox"/> Without basement windows	<input type="checkbox"/> Utility room window Grids: <input type="checkbox"/> 6 over 6	<input type="checkbox"/> Sliding Window	<input type="checkbox"/> Crank Casement Window	<input type="checkbox"/> Egress Window (<i>cannot use this application, please ask office for more information</i>)
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You must include brochures clearly depicting the construction and style of the proposed replacement. Please circle clearly the style of window you will be purchasing. You must also designate on your application which windows are to be replaced (for example, you are replacing all the windows, just the windows on the front of the house, or just the windows on the back of the house). _____(initials)

Additional notes/comments for the Architectural Committee: Association Office Use Only:

Dates: Received: _____ **Checklist Signed and Attached:** _____

Application for Architectural Review Checklist

Before you submit your application, please read and *initial* below:

- _____ The work will be completed in compliance with the Architectural and Maintenance Guidelines.
- _____ I understand that applications that are incomplete or do not provide detailed specifications (examples of needed information are on the application and are described more fully in Section III.G.2) will be denied for lack of information and returned to me.
- _____ A copy of the relevant Guidelines checklist must be initialed and submitted with the application. Please contact the Association office if you do not have access to the internet or need help determining the relevant Guideline.
- _____ I understand that prior written approval is required before any work is started. I understand that if I begin work before the application is approved, if I purchase materials before the application is approved, or if I sign contracts before the work is approved, it is possible that the proposed work/materials may not be approved by the Architecture Committee.
- _____ I understand that it is my responsibility to ensure that the proposed work is in compliance with all governmental permits and codes and appropriate for use, and that I may not rely upon approval of the Association for this purpose.
- _____ The work will be completed using the specifications in my application. If it is not, I understand that the work will be cited as an Unapproved Exterior Modification and is subject to removal or substantial reconstruction at my expense. An Unapproved Exterior Modification is also subject to action as specified in Section VI.
- _____ If you have not completed the work and more than one (1) year has elapsed since the date of the approval, you must submit an additional Application for Architectural Review. After one year the approval for the application will expire if the work has not been completed.

Signature of Homeowner

Date